

Contract Termination Request Guide note

When you decide to cancel your account, you must send some documents including your identity to us so that we could safely close your account and issue your refund. Due to regulatory compliance requirements, we must establish true identity of account holder and gather required documentations to prevent fraud and stay compliance with financial regulations. On this guide note you will find all the mandatory documents required. Please note all of the documents in the check list section are mandatory and must be presented with your request. Having Capital Protection Scheme will prioritise the process of your application. You can monitor the progress of your application by logging into your account. There might be delays to process your application. Please do not follow this up as no one can answer any questions regarding this process. This is done through a separate third party law firm.

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| 1- Consent note | You must hand write the following words in your native language on an A4 paper and sign it in front of a notary. The notary must then officially certify your signature. The English version can be found at the end of this guide. Please note you must write the wording in your own native language/ script. Eg. You should rewrite the Consent Note in Russian if your native language is Russia or if you are living in Russia. |
| 2- Bank Account | You must get an official letter from your bank with the following details on it:
* Bank Name & Address
* Your Account Number
* Your Bank Sort Code/IBAN/Swift Code
This letter should get officially translated and certified if its not in English. We do not need to know your account balance/transactions/ |
| 3- CPS Cert. | If you have ever applied for Capital Protection Scheme and have received hard copy of your certificate, send this with your documents by filling and signing back of the certificate. |
| 4- Proof of identity checklist | The Money Laundering Regulations 2007 require appropriate identity (ID) evidence to be provided when certain transactions take place. You must send 1 item of each table. Each document must get translated into English if its in any other language and must be certified by official authorities in your home country. Any copies must also get validated by a notary as True Copy. |

You must send all the above documents by **DHL** to the following address. You must also enter the DHL tracking number into the designated field in your account.

Office 301
Atrium Building
Al Wasl
Dubai, UAE
Tel: +971 4 3314018

Proof of identity checklist

Proof of Name	Proof of Address
EEA member state identity card	Utility bill (gas, electric, satellite television, landline phone bill) issued within the last three months
Current signed passport	Local authority council tax bill for the current council tax year
Current UK or EEA photocard driving licence	Bank, Building Society or Credit Union statement or passbook dated within the last three months
National identity card bearing a photograph of the applicant	Original mortgage statement from a recognised lender issued for the last full year

Note: You may request your refund to be released to another expert. In this case, you must send a separate consent indicating your wish to do so.

Consent note

Thos note must be hand written in your native/local language. You must sign this note in presence of a notary and have them certify your signature. If you hold more than one stock, repeat stock name and amount paid for it within the sentence.

I, **Your full name**, residing at, **Your Full Residential Address**, have bought **Number of Stocks Bought** of **Stock Name**, on **Date of Enrolment**, equal to **Amount Paid in USD** under account number **Your Expert ID**. I have received in total **Total Income in USD** from this Unique Finance account until today **Today's Date**. Since I do not want to renew my current contract with Unique Finance, I hereby put forward this request to terminate my contract and I shall surrender this account along with its contract, all relevant stocks, shares, bonds, commissions and information to Unique Finance and I understand I do not have any rights on this account thereafter. I understand I can not open any further accounts with Unique Finance under my name and information or an account under any other name on behalf of myself and if I am found to use fake information to open any account for my benefit, it can be seized without any notice. I hereby release, indemnify and hold harmless Unique Finance, Global Portfolio Management, the organisers, sponsors, staff, experts, advisors and supervisors of all its activities relating to Unique Finance and Global Portfolio Management from any and all liability in connection with my account with the above details. I understand that I will surrender all my rights if any in relation to this account and Unique Finance, Global Portfolio Management, the organisers, sponsors, staff, experts, advisors and supervisors of all its activities relating to Unique Finance and Global Portfolio Management have no further responsibilities and obligations towards my account or me. I hereby surrender all my right, title and interest in Unique Finance, Global Portfolio Management, the organisers, sponsors, staff, experts, advisors and supervisors of all its activities relating to Unique Finance and Global Portfolio Management.

Signature & Date